

# The Training Pathway

for New Leaders

presentation by

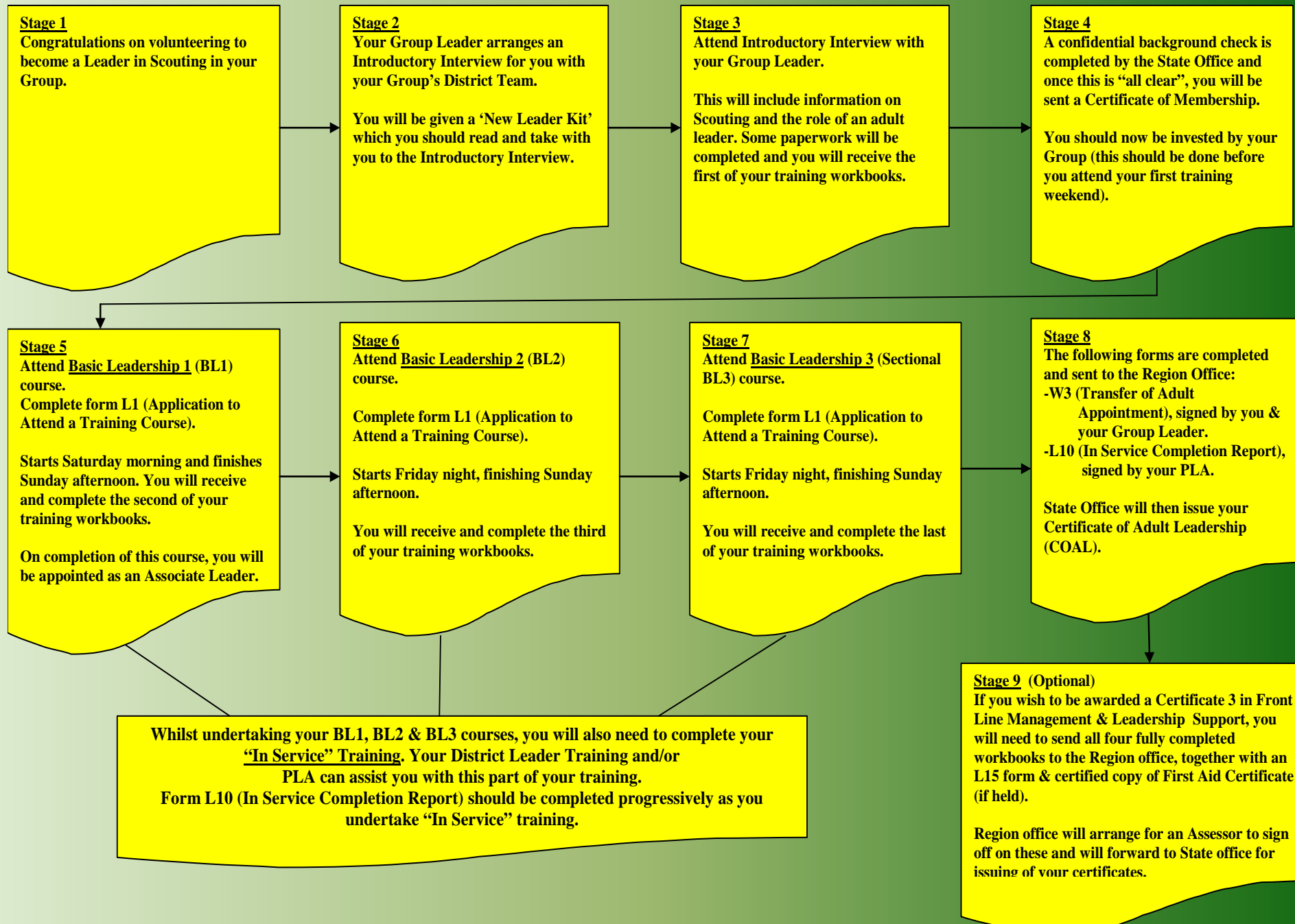
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# Basic Training Flowchart – Leaders Guide



## Stage 1

**Congratulations on volunteering to become a Leader in Scouting in your Group.**

## Stage 2

**Your Group Leader arranges an Introductory Interview for you with your Group's District Team.**

**You will be given a 'New Leader Kit' which you should read and take with you to the Introductory Interview.**

### **Stage 3**

**Attend Introductory Interview with your Group Leader.**

**This will include information on Scouting and the role of an adult leader. Some paperwork will be completed and you will receive the first of your training workbooks.**

### **Stage 4**

**A confidential background check is completed by the State Office and once this is “all clear”, you will be sent a Certificate of Membership.**

**You should now be invested by your Group (this should be done before you attend your first training weekend).**

A flowchart diagram with a green background. At the top, a vertical arrow points down to a yellow box. The yellow box contains text about Stage 5. From the bottom of this box, another vertical arrow points down. To the right of this box is another yellow box containing text about 'In Service' Training. A horizontal line connects the right side of the first box to the left side of the second box.

## **Stage 5**

**Attend Basic Leadership 1 (BL1) course.**

**Complete form L1 (Application to Attend a Training Course).**

**Runs Saturday morning to Sunday afternoon. You will receive and complete the second of your training workbooks.**

**On completion of this course, you will be appointed as an Associate Leader.**

**Undertake  
“In Service”  
Training**

**Whilst  
undertaking  
your BL1,  
BL2 & BL3  
courses**

**Stage 6**

**Attend Basic Leadership 2 (BL2) course.**

**Complete form L1 (Application to Attend a Training Course).**

**Starts Friday night, finishing Sunday afternoon.**

**You will receive and complete the third of your training workbooks.**

**Undertake “In Service” Training**

**Whilst undertaking your BL1, BL2 & BL3 courses**

**Stage 7**

**Attend Basic Leadership 3 (Sectional BL3) course.**

**Complete form L1 (Application to Attend a Training Course).**

**Starts Friday night, finishing Sunday afternoon.**

**You will receive and complete the last of your training workbooks.**

**Undertake “In Service” Training**

**Whilst undertaking your BL1, BL2 & BL3 courses**

**Stage 8**

**The following forms are completed and sent to the Region Office:**

- W3 (Transfer of Adult Appointment), signed by you & your Group Leader.**
- L10 (In Service Completion Report), signed by your PLA.**

**State Office will then issue your Certificate of Adult Leadership (COAL).**

**Once  
'In Service'  
Training  
is  
Completed**



**Stage 9 (Optional)**

**If you wish to be awarded a Certificate 3 in Front Line Management & Leadership Support, you will need to send all four fully completed workbooks to the Region office, together with an L15 form & certified copy of First Aid Certificate (if held).**

**Region office will arrange for an Assessor to sign off on these and will forward to State office for issuing of your certificates.**

# Forms required for issue of COAL

**W3** (Transfer of Adult Leader appointment)

**L10** (In Service completion form)

*The following two are optional & are not required for issue of COAL*

**L15** (Application for Certificate III)

Copy **First Aid Certificate** (if held)

# Who signs what?

**W3 signed by Leader, GL & DC**

**L10 signed by PLA**

*Optional:*

**L15 signed by Leader (& Assessor)**

**Certified copy of First Aid  
Certificate**

**Send to Region Office with  
Workbooks**